

**NONAPPROPRIATED FUND POSITION
MORALE WELFARE AND RECREATION DEPT.
NEWPORT, RHODE ISLAND 02841
MERIT PROMOTION PROGRAM
VACANCY ANNOUNCEMENT**

EQUAL OPPORTUNITY EMPLOYER

POSITION: BARTENDER ASSISTANT
NA-7405-01

ANNOUNCEMENT NO. NAVSTA NPT 010-04

DATE OPENED: 5 MARCH 2004

CLOSING DATE: OPEN REGISTER

LOCATION: COMMISSIONED OFFICERS CLUB
NAVAL STATION NEWPORT
NEWPORT, RI 02841

AREA OF CONSIDERATION: OPEN

NOTE: CATEGORY OF EMPLOYMENT: FLEXIBLE 0-40 HOURS

DUTIES: CARRIES SUPPLIES AND EQUIPMENT, SUCH AS LIQUORS, FRUITS, ICE, GLASSES, LINENS AND SILVERWARE FROM STORAGE AREAS TO THE BAR. SLICES AND PEELS FRUIT. FILLS ICE BINS AND CRUSHES ICE. WASHES AND CLEANS BAR GLASSES, BAR EQUIPMENT, SINKS, WALLS, CABINETS, TABLES, CHAIRS AND BAR STOOLS, MOPS FLOORS AND SWEEPS CARPET IN BAR AREA. REPLACES EMPTY BEER KEGS WITH FULL KEGS WITH THE AID OF A DOLLY; STOCKS BEER COOLERS. HELPS IN SETTING UP SERVICE BARS AND PORTABLE BARS. CARRIES DEBRIS TO WASTE CONTAINERS. MAY SERVE BOTTLE BEER, SOFT DRINKS AND DRAW BEER FROM KEGS.

QUALIFICATIONS: MUST BE ABLE TO READ AND COMPREHEND WRITTEN AND ORAL INSTRUCTIONS. POSITION REQUIRES CONSTANT STOOPIING, BENDING AND WALKING WITH MODERATE LIFTING.

MILITARY SPOUSE EMPLOYMENT PREFERENCE: BEST-QUALIFIED CANDIDATES ELIGIBLE FOR SPOUSE EMPLOYMENT PREFERENCE (SEP) WILL BE REFERRED FOR PRIORITY CONSIDERATION AND EMPLOYMENT PREFERENCE. ELIGIBLE CANDIDATES MAY ASK FOR ASSISTANCE FROM THE PERSONNEL STAFF BEFORE SUBMISSION OF APPLICATION.

THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER. ALL QUALIFIED CANDIDATES WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, DISABILITY, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION OR ANY OTHER NON-MERIT FACTORS.

SELECTEE WILL BE REQUIRED TO PARTICIPATE IN THE DIRECT DEPOSIT ELECTRONIC FUND TRANSFER PROGRAM WHICH IS THE STANDARD METHOD OF PAYMENT WITHIN MWR FOR PAY OF PERSONNEL.